

## **POST DOCTORATE INTERNSHIP IN RELIGIOUS STUDIES**

See the regulation in PDF

CONSUN RESOLUTION # 25/2013

This document reedits, with changes, the Post Doctorate Regulation of UMESP.

The University Council – CONSUN, in an exceptional meeting on the 19<sup>th</sup> of September, 2013 deliberating regarding the process # 57/13, sent by the Vice Dean of Graduate Studies and Research,

Concludes:

Art. 1° To approve alteration in Post Doctorate Regulations of UMESP, according to that which appears in annex.

Art. 2° That this Resolution is valid from the date of its signature and revokes CONSUN Resolution N° 02/2012 and other contrary dispositions.

São Bernardo do Campo, September 19<sup>th</sup>, 2013

PROF. DR. MARCIO DE MORAES

Dean of the University

# Post Doctorate Regulations, UMESP

## TABLE OF CONTENTS

TITLE I – Regarding the Post Doctorate Internship

TITLE II – Regarding the acceptance of visiting researchers for the realization of a Post Doctorate in UMESP

### **TITLE I - Regarding the Post Doctorate Internship**

Art. 1° The Post Doctorate is an Internship for Advanced Studies, realized with the accompaniment and collaboration of a professor, doctor.

Art. 2° In order to assume the accompaniment of the visiting researcher in a Post Doctorate Internship, the host collaborator of UMESP should:

I – Posses the title of doctor for at least five years, obtained in a Graduate Program recognized by MEC, or in a Graduate Program of a Foreign Institution.

II – Be a member of the teaching faculty of Programs in Full Time Graduate Studies, recognized by MEC and maintained by UMESP, in the conditions of a Permanent Member of the Teaching Faculty, or a Collaborating Professor for more than two years, and have the appropriate credentials to orient doctoral students.

III – Preferably, have realized a Post Doctorate Internship in Brazil or in the exterior.

Sole paragraph. The host collaborator cannot have, simultaneously, more than two Post Doctorate students.

Art. 3° The UMESP Post Doctorate seeks to receive professors and researchers who posses doctorates, who have ties with other Institutions of Higher Education in Brazil, or in the exterior.

Art. 4° Participation in a Post Doctorate Internship does not create a formal or informal employment relationship between UMESP and the Post Doctorate Intern.

Art. 5° The Post Doctorate Internship is developed by means of a plan of activities and a research project presented by the researcher – visitor, in common agreement with the host collaborator, approved by the respective collegiate of the program of Full Time Studies, or commission of the Post Doctorate Program of the UNESCO Chairs of Communication for Regional Development/ Celso Daniel Chair for the Administration of Cities, and ratified by the Committee for Full Time Studies.

Sole paragraph. The selection process of visiting researches will occur in an ongoing fashion during the length of the academic semester.

Art. 6° The Post Doctorate Internship will have a duration of between six months and two years, depending on the visiting researcher to request, with the justification and pronouncement of the host collaborator, the possibility of a maximum extension of six months.

Art. 7° The visiting researcher, in a Post Doctorate Internship, in counterpart, should include the following activities:

- I – Participation, without payment, in Master's and Doctorate examinations;
- II – Offer a seminar or lecture regarding the research theme directed to graduate and undergraduate students during the development of the plan of activities or research project;
- III – Presentation, if necessary, of academic contributions to scientific publications of UMESP;
- IV – Presentation, if necessary, of academic contributions to scientific congresses of UMESP;
- V – Presentation of a lecture regarding the final results of the research project.

## **TITLE II - Regarding the acceptance of visiting researchers for the realization of a Post Doctorate in UMESP**

Art. 8° The Post Doctorate in UMESP will be realized in Full Time Graduate Programs, recognized by MEC, or in the Graduate Program of the Chairs instituted in UMESP, always led by teachers and researches that conform to the precepts found in Art. 2°.

Art. 9° In order to be considered for the Post Doctorate in UMESP, the candidate should:

- I – Posses the title of doctor, obtained in Graduate Programs recognized by MEC, or Graduate Programs of Foreign Institutions.
- II – Have academic experience and scientific production compatible with the research project presented.

Sole paragraph. It will be the sole responsibility of the visiting researcher to obtain the resources necessary for the development of the research. There is no possibility of utilizing the financial resources of UMESP for the development of the research. As such, the candidate may pursue support agencies such as CNPq, FINEP, CAPES, FAPESP, other FOUNDATIONS and CONGENERES, national and foreign.

Art. 10 The visiting researcher, candidate for the Post Doctorate Internship in UMESP should present, in the Graduate School Office, the following documents:

- \* Letter to the Coordinator of the Graduate Program or to the Coordinator of the Research Group to which the candidate is requesting entrance;
- \* Doctoral Diploma; in the case of foreign candidate it is necessary to present authentication by the appropriate Consular authority;

\* Plan of Activities and Research Project related to one of the Areas of Research of Full Time Graduate Programs, or of the Graduate Program organized by the Instituted (**Titluar?**) Chairs of UMESP.

\* For Brazilian candidates, an updated Currículo Lattes, and for foreign candidates, a current Curriculum Vitae;

\* Copies of a minimum of three highly relevant scientific productions;

\* Justification of the interest of the project to the area;

\* Letter of acceptance by the host collaborator;

\* 2 current photos 3x4;

\* In the case of candidates that do not possess monetary scholarships, a declaration of personal availability of time and economic resources for the development of the research;

\* Possession of Brazilian citizenship, or permanent Visa in the country. In the case of foreign candidates, it is necessary to be in a regular situation with the country of origin.

Art. 11 Acceptance in the Post Doctorate Internship will be done by means of a declaration of approval, emitted by the host collaborator, after approval by the respective Collegiate of the Full Time Graduate Program, or evaluative commission of the respective Chair.

Art. 12 The plan of activities and the research project of the candidate will be accompanied by the host collaborator, who will present, each semester, a report to the Collegiate of the Graduate Program or the Chair containing a description of circumstances and activities produced during the period.

Art. 13 A final report of the Post Doctorate with a presentation of the results of the research and documentation of academic activities realized in the period will be required, according to the Program of Activities proposed and approved.

& 1° The evaluation and approval of the final research report will be realized by the Collegiate of the Graduate Program or Chair to which the host collaborator is related.

& 2° The final report will be sent by the host collaborator of the project and will receive an evaluation by another member of the Program, or organ of research.

Art. 14 At the end of the Post Doctorate Internship, after ratification by the Full Time Committee of Graduate Studies, a certificate will be remitted, via the General Secretary – the Sector of Registration of Diplomas and Certificates, in which will appear the name of the host collaborator, the Graduate Program or Chair, the Faculty and the Research Group in which the project was developed, the title of the research realized, its duration and financial source, as well as the local, city, and country.

Sole paragraph. A list of Post Doctorate Interns will be provided, annually, to CONSUN for its consideration.

Art. 15. Questions of omissions or interpretation will be resolved by the Vice-Dean of Graduate Studies and Research, aided by the Committee of Full Time Graduate Studies.